



How to find online databases:

1. Go to www.broward.org/library
2. Click on **Free Online Resources** in the right navigation bar
3. The newest added databases are listed at the top
4. Scroll down to view by category or database name

If you are outside of a Broward County Library, you will need your library card account number before you can access this service.

How to use Broward etutor:

1. Go to www.broward.org/library
2. Click on **Broward etutor** in the right navigation bar
3. Select your language, grade level and subject you need help in

If you are outside of a Broward County Library, you will need your library card account number before you can access this service.

How to send feedback:

1. Go to www.broward.org/library
2. Click on **E-Suggestion Box**
3. Enter your name, e-mail address and comments
4. Click **Send It!**

Your name and e-mail address are not required, however, we will not be able to respond to you without this information.

How to recommend an item for Broward County Library's collection:

1. Go to www.broward.org/library
2. Click on **E-Suggestion Box**
3. Scroll down to second form titled: Let us know how the library can improve its collection for you. Recommend a book, magazine, or audiovisual item to Broward County Library.
4. Select the format of the material you would like to recommend
5. Enter the title, author name, subject, your name, your e-mail address and comments
6. Click **Send It!**

How to find a list of the latest movies, music and audiobooks in the collection:

1. Go to www.broward.org/library
2. Click on **NEW Movies/ Audiobooks/Music** in the right navigational bar
3. Click on any of these links to download the latest .pdfs:
 - New Movies in Collection .pdf
 - New Audiobooks in Collection .pdf
 - New Music in Collection .pdf

How to find out information about my library location:

1. Go to www.broward.org/library
2. Click on **Library Locations**
3. Click on the top banner to view a map or search by zip code
4. Scroll down the page to select the library location that you are looking for and click on the library's name to go to a separate page for just that location



How to place a hold online and have the material sent to any Broward County Library:

1. Go to www.broward.org/library and click on **Catalog**, the third item on the left side
2. Search for the item by author, title, subject, or any specific information
3. Click on the title of the item
4. Click **Place Holds** on the left side of the page
5. Enter your library card number, your last name and the last 4 digits of your telephone number associated with your library card
6. Select a pick-up branch
7. Click **Place Hold** button

You will receive a telephone call when your materials arrive at the library selected.

How to renew online:

1. Go to www.broward.org/library
2. Click on **My Account**
3. Enter your library card number, your last name and the last 4 digits of your telephone number associated with your library card then click on Submit Query
4. Click on **Checked Out**
5. Check the box(es) with the corresponding item(s) that you want to renew
6. On the left side of the screen, click on Renew Selected Items
7. A page with information about your renewal(s) will appear

How to check your library card online:

1. Go to www.broward.org/library
2. Click on **My Account**
3. Enter your library card number, your last name and the last 4 digits of your telephone number associated with your library card then click on Submit Query
4. A screen will appear with information about Checked out, Overdue Items, Lost Items, Holds, Fines, Lost Charges, Other Charges, Total Charges and Borrower Status
5. Click on any of the links to get the detailed information about your account

How to use the catalog to check for library materials:

1. Go to www.broward.org/library
2. Click on **Catalog**
3. Type in the terminology you would like to search by
4. Enter the type of search you would like from the drop-down menu such as Keyword, Author, Title Word, etc.
5. Click Search

For an advanced search, click on Catalog and then the Advanced search option in the left navigational bar.

How to sign up for the E-Newsletter:

1. Go to www.broward.org/library
2. Click on **E-Newsletter**
3. Enter your first and last name
4. Enter your e-mail address – remember the @ sign and .com, .net, .org, etc.
5. Click on **Send It!**

You will begin receiving the E-Newsletter each month starting with the next issue.

Visit Broward County Library at www.broward.org/library • Auxiliary aids for communication are available by calling 954-357-7528 (VOICE/TTY).

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